**Guelph Museums and Guelph Arts Council**

**Call for Submissions: Doors Open After Dark and Doors Open Guelph**

**April 26 & 27, 2019**

Deadline for Submissions – Sunday, February 10, 2019, 11:59 PM

Doors Open After Dark and Doors Open Guelph will celebrate Guelph’s 192nd birthday, and commemorate the 240th birthday of Guelph founder John Galt, with history and art activations at and around the Civic Museum from 9 PM April 26 to 1 AM April 27 and at Doors Open sites in Guelph from 10 AM to 4 PM April 27.

These free events are aimed at creating opportunities to connect, explore and engage the community with history in unique ways.

Submissions for Doors Open After Dark and Doors Open Guelph are encouraged to explore Guelph’s history and identity through themes of reconciliation, immigration, landscape, culture, and innovation.

**Eligibility**

This opportunity is open to individual historians and artists, as well as collectives and groups. Preference will be given to residents of the City of Guelph and Wellington County.

**Submission and Jury Process**

Installations/presentations will be selected through an open call process, as well as by invitation. A jury, formed by Guelph Museums and Guelph Arts Council, will select the featured installations/presentations.

To apply, you must meet the following criteria:

* You agree to create a site-specific installation/presentation in public space which responds to the theme
* Your project must be installed in a safe manner, and abide by all City of Guelph by-laws, laws, and safety standards, (no vehicle idling, no noise violations, all electrical devices must meet code, etc.)
* All Doors Open After Dark installations/presentations must be available for the entire four-hour period, from 9 PM on April 26 to 1 AM on April 27, 2019
* Doors Open installations/presentations will take place between 10 AM and 4 PM on April 27, 2019 at various locations. Schedule and location of installations/presentations to be negotiated with Guelph Arts Council.

Please include a description of the installation/presentation, how it will engage the audience, and any details that will help the jury to visualize the project’s execution. Specify whether your proposal includes an installation/presentation for Doors Open After Dark, Doors Open Guelph, or for both events. If your proposal includes Doors Open Guelph you may specify a preferred site. Site descriptions will be available on guelpharts.ca/… by January 18. Please also include your honorarium expectation, and material fees if required.

Submissions will be assessed by the following criteria:

1. Interpretation of the theme

2. Innovation, originality, quality of work and support materials, design, and execution plan

Submit your application to [museum@guelph.ca](mailto:museum@guelph.ca) using the following format:

Email subject line: "Doors Open After Dark and Doors Open\_ Name of Presenter \_ Title of Project".

For example, "Doors Open After Dark and Doors Open\_ JohnGalt\_My Work of Art"

Please include the following:

• Application Form (.doc , .docx file or PDF)

• Supplementary materials, such as images, videos, with your application form, to help the jury understand your ideas. Attachments mustn’t exceed a total of 10 MB in order to be received through our email system.

**Deadline**

Deadline for applications is 11:59 PM Sunday, February 10, 2019. Late or incomplete applications will not be accepted. You will be notified by 5:00 pm on Tuesday, February 19, 2019 if your submission has been accepted.

**Key dates**

Deadline for submissions Sunday February 10, 11:59 PM

Notification of acceptance Tuesday, February 19, 5 PM

Events Doors Open After Dark: Friday, April 26 9 PM to Saturday, April 27 1 AM; Doors Open Guelph: Saturday, April 27 10 AM to 4 PM

**For more information, contact Val Harrison, Supervisor, Visitor Experiences, at 519-836-1221 x 2773 or** [**museum@guelph.ca**](mailto:museum@guelph.ca)

**Doors Open After Dark/Doors Open Guelph**

**Installation/Presentation Application Form**

Please carefully review the 2019 Application Guidelines.

For clarification or assistance, contact Val Harrison, Supervisor, Visitor Experiences at or 519-836-1221 x 2773 or [val.harrison@guelph.ca](mailto:museum@guelph.ca).

**Contact Information**

Name of Presenter:

Primary Contact (if a collective):

Other Collaborators:

Street Address:

City: Province: Postal Code:

Primary Contact Phone Number:

Primary Contact Email:

Website:

**Project/ Installation Information**

Title of Project:

Medium/Discipline:

Project Description:

Please include a description of the installation/presentation, how it will engage the audience, and other details that will help the jury to visualize the project’s execution. Specify whether your proposal includes an installation/presentation for Doors Open After Dark, Doors Open Guelph, or for both events.

**Venue Information**

Please describe the type of location required for your project. Spaces include, but are not limited to: Interior Guelph Civic Museum (glass box, programming room, meeting room, and galleries), Exterior Guelph Civic Museum (parking lot, front patio), Doors Open Guelph sites

**Honorarium and Material Fees**

Honorarium $\_\_\_\_\_\_\_\_

Material Fee $\_\_\_\_\_\_\_\_\_

TOTAL COST $\_\_\_\_\_\_\_\_\_

**Supporting Materials**

Please submit supplementary materials, such as images, videos, with your application form, to help the jury understand your ideas. Attachments mustn’t exceed a total of 10 MB in order to be received through our email system.

**Doors Open After Dark/Doors Open Presenter Agreement:**

You must read, sign and date the agreement below in order to complete the application. Unsigned applications will not be accepted.

I hereby declare that I have read, understood, and accept the guidelines outlined in the Doors Open After Dark/Doors Open Guelph Call for Submission.

I hereby declare that all information provided in this application is true and correct to the best of my knowledge.

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Signature Print Name

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Date